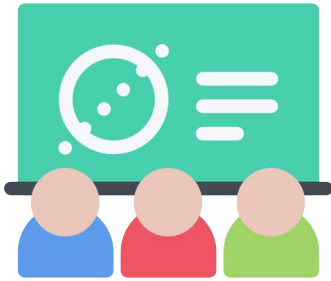




WHAT TO DO IN A TEAMS MEETING



Pretend you're sitting in class at school!



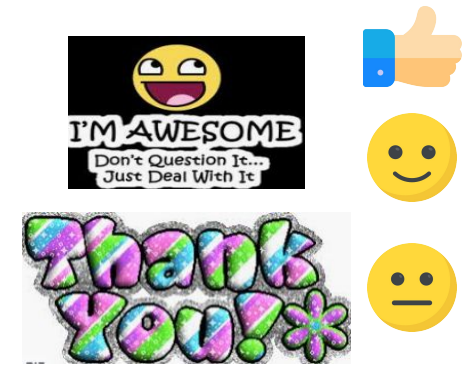
Leave your webcam off unless your teacher says to turn it on.



Mute your microphone when not speaking to eliminate background noise.



Use emojis, gifs, sticker, or type in the Public Chat to communicate.



Pay attention and follow the conversation! Participate and ask questions.



Click on the Raise Hand icon to ask a question.



Since you don't leave class when you want, please don't leave the meeting until it's done.



While in a meeting, be kind and respectful to your classmates and hear what they have to say!

