



# Orange County Public Schools

## Digital Instructional Materials Plan

### Middle School Plan

As your school begins its transition to a full digital learning environment, it is important to consider the impact the transition may have on the faculty and the students. Previous Cohorts provided an excellent example for the District to expand upon, and we have taken time to analyze results and best practices to refine processes and provide expanded services. During the past school years, digital middle schools were plagued with various issues from content providers ranging from sign on issues to disappearing content. The quick resolution was to ship consumable student editions to the school, to be used as class sets, during the outages. This proved to be a successful stopgap for the digital content interruptions, but also provided a bridge in the transition from traditional instruction to digital instruction.

Feedback from digital middle schools during that time has indicated that the class sets of materials, consumables not being “consumed,” but used as supplementary materials, has been a success. Digital middle schools, upon request, have been shipped class sets of consumables for all subjects, even those outside of the new adoption for the current year. Moving forward, all new digital middle schools, including Cohort 4 for the 2017-18 school year, will be issued class sets of all current consumables (1 time for life of adoption) and will be allowed to keep class sets (1 per teacher teaching subject) of all current core textbooks (if any exist on campus).

### Plan Highlights

- A hybrid approach with a bridge to full digital.
- Class sets of consumables provided for applicable subjects (based on survey, 1 time shipment).
- New materials will then only be sent for new adoptions, consumables will not be sent annually.
- **Survey for Cohort 4 MS's must be completed by Friday, April 21st.**
- Class sets of textbooks/workbooks will remain on campus (1 set per teacher).
- Remainder of textbook inventory can be transferred to OCPS Textbook Warehouse (Begin date May 1<sup>st</sup>, 2017 for Cohort 4 schools).

It must be noted that the removal of print materials and transition to digital instruction is only provided at the district level for district adopted materials. Any courses/materials (electives/AP/IB/other) purchased at the school level must be managed at the school level with regard to digital access. Additionally, those textbooks not supported by district digital access should be retained on campus. A list of publisher sales reps will be posted to the Instructional Materials Department website ([textbooks.ocps.net](http://textbooks.ocps.net)) under Cohort 4. Additionally, the possibility of having an icon/access to that program/textbook placed on LaunchPad does exist and can be added upon request. Please submit requests to <http://digitalsupport.ocps.net>