



COVE Meeting

CITIZENS' CONSTRUCTION OVERSIGHT AND VALUE ENGINEERING

February 19, 2015

COVE Meeting Agenda Updated

Thursday, February 19, 2015 @ 8:00 a.m.
Facilities Services - Building 200
6501 Magic Way, Orlando, Florida 32809

- I. **Call to Order and Approval of January 2015 COVE Meeting Minutes -**

- II. **Departmental Report**
 - a. **Project Status -** Jeff Hart and Regina Frazier-Thomas
 - b. **Change Order Reports -** Roberto Pacheco

- III. **Discussion and Adjournment**
 - a. **Capital Program Update -** Basem Ghneim and Mike Winter
 - b. **COVE Resolution to Board - Acceleration of Certain Construction Projects and Internal Funding -** Laura Kelly
 - c. **Annual Audit of Sales Tax and Capital Renewal Funds Committee Report -** Pat Knipe ----- Handout

COVE Meeting Minutes

The Construction Oversight and Value Engineering Committee (COVE) monthly meeting convened on Thursday January 22, 2015 at 8:12 a.m., at Facilities Services, 6501 Magic Way, Bldg. 200, and Orlando, Florida 32809.

COVE Members in Attendance: Ksenia Merck, Mario Cuello, Ernesto Gonzalez-Chavez, James Knapp, Pat Knipe, and Stuart Kramer.

OCPS Attendees: Dr. Barbara Jenkins, John Morris, Rick Collins, Woody Rodriguez, Laura Kelly, Jeff Hart, Joycelyn Henson, Regina Frazier-Thomas, Roberto Pacheco, Judith Padres, Toni Greene, Mayra Monge (as scribe).

Call to Order

A quorum was established and Vice-Chairman Merck, called the meeting to order at 8:12 a.m.

Approval of Minutes

The minutes from November 20, 2014 were presented and approved unanimously by the Committee.

M/WBE Subcommittee Report

Joycelyn Henson presented the "M/WBE and LDB report for the 2nd Quarter of FY 2015." She also informed the Committee of the outreach activities organized during the period from October 2014 to December 2014.

Mario Cuello asked if there are any private companies participating in the Disparity study. Joycelyn Henson responded that she will check on it and provide feedback to COVE members.

Finance Report

Rick Collins discussed the 2014 and 2015 Sales Tax Forecast (actual and projected) for the period from June 1, 2014 to May 31, 2015. Rick mentioned that the Sales Tax collection has increased by \$5M compared to the previous year collection during the same period. He also presented the OCPS Sales Tax Collection History from 2003 to 2014. COVE members requested a similar history on impact fee collection (from 2003 to 2014).

Judith Padres provided a quarterly report on the *Sales Tax Referendum Projects and Expenditure/Commitment History to Date*.

Mr. Gonzalez-Chavez requested for an analysis on Sales Tax to show the value of the architectural and construction awarded contracts by firm, for the same period of time.

Project Status

Regina Frazier-Thomas and Jeff Hart provided the January's status update for new/replacement and comprehensive projects.

Regina Frazier-Thomas presented a handout of the Project Status Summary Report for December 2014 and mentioned that the internal audit of the same report has yielded a smaller margin of error compared to the June's Audit report.

Jeff Hart provided a monthly status update for new/replacement and comprehensive projects. He informed the Committee about the projects under construction, substantially completed, anticipated future miles, projects in close-out, projects currently bidding and scheduled to commence construction later this fiscal year. He also provided a handout titled "2014 Lessons Learned (Work in Progress)".

Change Order Report

Roberto Pacheco reported that during the months of November and December 2014 there were no significant Change Orders or Amendments equal to, or exceeding \$200,000.

Furthermore, he outlined a list of RFQ's currently soliciting different services and provided a timeline for each RFQ. Roberto Pacheco also presented the quarterly report of Change Orders and Amendments for the period from July to September 2014.

CFO Report

Mr. Morris briefed the Committee on the Facilities Board Workshop presentation held on December 16, 2014. He gave a summary of the topics covered during the presentation.

Mr. Gonzalez-Chavez suggested a review of prototypical design options available to OCPS.

COVE members requested information about the benefits of building K8 schools. It was mentioned to COVE members that in a future meeting an OCPS K8 presentation outlining benefits of K8 schools will be presented.

Laura Kelly provided COVE members a copy of the draft resolution of the School Board of Orange County, Florida (School Board) and the Citizen's Construction Oversight and Value Engineering Committee (COVE) declaring its intent to proceed with the acceleration of certain construction projects and authorizing funding through internal borrowing against Capital Renewal Funds.

It was explained that the projects that are part of the acceleration program are: A) Group 2 Modular Elementary Schools, B) Functional Equity Middle Schools, C) Group 3 High Schools, and D) Future Relief Schools.

Mr. Collins explained the concept of borrowing money from Capital Renewal to fund the Acceleration program. He explained that OCPS would not jeopardize the Capital Renewal program and that the repayment will include both the principal and interest. The interest rate will be based on the Florida Prime rate investment pool. He also stated that a yearly report will be prepared and presented to COVE showing the borrowing and repayment amounts of the Capital Renewal funds.

It was agreed by COVE members to recommend the acceleration of the A) Group 2 Modular Elementary Schools and D) the Future Relief Schools.

COVE members requested to add to the resolution certain provisions outlining an annual review process, a minimum reserve requirement and repayment prioritization. COVE also requested OCPS staff bring back additional details on the repayment terms schedule.

Laura Kelly was tasked to re-write the resolution document and send it to COVE members by email for their review.

Adjournment

Mr. Pat Knipe requested to move the Annual Audit of Sales Tax and Capital Renewal Funds Committee report to the February's COVE meeting.

There being no further business the meeting was adjourned at 11:10 a.m.

The next meeting will be on Thursday, February 19, 2015, at 8 a.m., at Facilities Services, 6501 Magic Way, Bldg. 200, Orlando, Florida 32809.

Minutes Authenticated by:

Egerton van den Berg
Chairman COVE Committee

Date of approval

Laura Kelly
Legal Services Facilities

Date of approval



PROJECT STATUS SUMMARY REPORT

NEW AND REPLACEMENT SCHOOLS

2/7/2015 F7

School Name	F1	F2	F3	Estimated Cost At Completion	Variance	GMP Amount	F4 Construction Change Orders		F5 OCIP & ODP Change Orders		Approved Construction			F6 # of Days Past Substantial Completion (close-out)
	Original 2006 Board Adopted Budget	Adopted Budget Changes	Current Board Adopted Budget				Amount	#	Deducts	#	NTP	Construct.	Contract Subst. Com	
Budget											Schedule			
PLANNING PHASE														
133-K8-E-6 (Audubon Area)	15,298,178	18,849,822	34,148,000	34,148,000										
27-H-W-4 (Beck Area)	100,800,000	(5,828,000)	94,972,000	94,972,000										
131-PS8-SW-5 (Downtown Area)	13,214,336	26,975,664	40,190,000	40,190,000										
52-M-SE-2 (Lake Nona Area)	34,202,792	2,568,208	36,771,000	36,771,000										
Sub Total	163,515,306	42,565,694	206,081,000	206,081,000	-	-	-	-						
DESIGN PHASE														
21-M-E-2 (Avalon Area)	48,756,030	(9,185,030)	39,571,000	\$39,571,000	-									
Carver MS	38,743,416	(5,954,416)	32,789,000	32,789,000	-									
81-E-SW-5 (Millenia Area)	18,015,150	(694,150)	17,321,000	15,691,925	(1,629,075)									
Tangelo Park ES	13,928,418	670,582	14,599,000	14,599,000	-									
2-K8-E-1 (Wedgfield K-8)	38,201,625	(2,417,625)	35,784,000	35,784,000	-									
Sub Total	157,644,639	(17,580,639)	140,064,000	138,434,925	(1,629,075)	-	-	-						
CONSTRUCTION PHASE														
Clay Springs ES Replacement	4,421,720	13,868,280	18,290,000	18,288,140	(1,860)	14,399,677	-	0	(4,000,000)	1	8/21/2014	11/3/2015		
41-E-SE-2 (Eagle Creek ES) HARDBID	24,586,240	(8,643,240)	15,943,000	14,774,708	(1,168,292)	11,500,000	23,109	0	(2,875,000)	1	8/8/2014	6/23/2015		
63-E-W-4 (Summerport Area) HARDBID	34,595,309	(18,397,309)	16,198,000	15,561,255	(636,745)	11,450,000	-	0	(2,862,500)	1	8/8/2014	6/23/2015		
Lake Weston ES Replacement	13,417,633	3,101,367	16,519,000	16,345,372	(173,628)	12,377,841	(41,072)	1	(2,650,000)	1	8/21/2014	6/30/2015		
Lovell ES Replacement HARDBID	14,942,364	1,380,636	16,323,000	15,229,391	(1,093,609)	11,420,000	30,000	0	(2,855,000)	1	8/8/2014	6/22/2015		
Sub Total	91,963,266	(8,690,266)	83,273,000	80,198,866	(3,074,134)	61,147,518	12,037	1	(15,242,500)	5				
CLOSE OUT PHASE														
John Young ES Replacement HARDBID	5,184,086	8,918,914	14,103,000	13,934,433	(168,567)	10,053,000	337,421	10	(3,150,000)	2	8/21/2013	11/18/2014		81
Little River ES Replacement	4,792,012	9,130,988	13,923,000	13,444,411	(478,589)	9,835,426	52,358	9	(2,254,270)	2	8/5/2013	10/9/2014		121
Oak Ridge HS Replacement	82,715,136	(12,629,136)	70,086,000	69,830,293	(255,707)	54,470,939	858,784	23	(17,691,650)	13	9/9/2010	10/23/2013		472
Ocoee ES Replacement HARDBID	9,874,449	4,707,551	14,582,000	13,981,016	(600,984)	10,723,596	118,527	12	(3,038,571)	4	8/8/2013	11/7/2014		92
Pineloch ES Replacement HARDBID	14,332,472	530,365	14,862,837	13,744,271	(1,118,566)	10,738,647	40,818	10	(2,917,788)	4	8/8/2013	11/7/2014		92
Shingle Creek ES Replacement HARDBID	6,824,987	8,248,013	15,073,000	14,218,470	(854,530)	9,627,000	317,010	10	(3,150,000)	2	8/21/2013	8/8/2014		183
Spring Lake ES Replacement	12,807,741	2,048,259	14,856,000	13,848,579	(1,007,421)	11,267,748	(242,995)	3	(2,369,435)	4	8/5/2013	7/3/2014		219
Washington Shores ES Replacement	17,650,668	(2,868,668)	14,782,000	14,245,374	(536,626)	11,470,290	(6,059)	7	(3,178,358)	2	6/26/2013	7/11/2014		211
Sub Total	154,181,551	18,086,286	172,267,837	167,246,847	(5,020,990)	128,186,646	1,475,864	84	(37,750,071)	33				
Grand Total	567,304,762	34,381,075	601,685,837	591,961,638	(9,724,199)	189,334,164	1,487,902	85	(52,992,571)	38				

Footnotes

F1 - Reflects figure from the 10yr Capital Budget dated September 12, 2006. * With the exception of 21-M-E-2 (Avalon Pk Area) and 2-M-E-1 (Wedgfield) - 10 yr Capital Budget dated September 9, 2008 and 52-M-SE-2 - 10 yr Capital Budget dated September 11, 2012

F2 - Reflects changes to initial cost projection.

F3- Figure comprised of prior year expenditures, current and future planned funding (Adopted Summary Budget 2014-2015). There are no land costs included.

F4 - Reflects total number of change orders and cumulative change order amount. Does not include OCIP and ODP deductive and reconciliation change orders.

F5 - Reflects the total amount and number of OCIP and ODP deductive and reconciliation change orders to date.

F6 - Reflects number of days beyond substantial completion. See justification below under Close Out Delays.

F7 - Report reflects approved changes as of the date reflected.

Change Orders / Construction Change Directives

Oak Ridge HS - CCD#5 for \$694,871 - Completion of Phase III per Board approved design modification and CO#21 for \$479,024 - Building 300 has experienced excessive settlement requiring remedial work to correct deficiency.

Close Out

Awaiting Audit: Wheatley ES

Submitted for Audit:

Close Out Delays:

Little River ES - 1) CFI delayed due to outstanding Punch List items. 2) CM responsible for delaying final Cost Events. 3) CM is responsible for delay of complete/acceptable Closeout Manuals.

Oak Ridge HS - CFI delayed due to finalizing / processing (2) final Cost Events.

Shingle Creek ES - 1) GC failed to close ODP POs timely (ongoing). 2) CFI delayed due to outstanding Punch List items (ongoing). 3) GC has not yet submitted complete acceptable Electrical Closeout Manuals (O&M, Warranty, Training, Attic Stock).

Spring Lake ES - CFI delayed due to CM's failure to submit 20-Year Roofing Manufacturer's Warranty (ongoing).

Washington Shores ES - CFI delayed due to outstanding Punch List items.



**PROJECT STATUS SUMMARY REPORT
COMPREHENSIVE SCHOOLS**

2/7/2015 F7

School Name	F1	F2	F3	Est. Cost At Completion	Variance	GMP Amount	F4		F5		Approved Construction			F6
	Original 2006 Board Adopted Budget	Adopted Budget Changes	Current Board Adopted Budget				Construction Change Orders	OCIP & ODP Change Orders	NTP Construct	Contract Subst. Com	Projected Completion	Number of Days Past Substantial (Close-out)		
	Budget						Schedule							
PLANNING PHASE														
Sub Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DESIGN PHASE														
Dream Lake ES	19,371,708	(1,445,708)	17,926,000	17,926,000	-									
Lake Silver ES Comp	18,006,348	(2,646,348)	15,360,000	15,279,607										
Lockhart ES	19,211,611	(4,099,611)	15,112,000	15,112,000	-									
Riverside ES	11,366,870	4,730,130	16,097,000	16,097,000	-									
Westridge MS Comp (Phase 2)	33,544,083	(1,452,083)	32,092,000	32,092,000	-									
Sub Total	101,500,620	(4,913,620)	96,587,000	96,506,607	0	-	-	-	-	-	-	-	-	-
CONSTRUCTION PHASE														
Apopka ES Comp	11,435,483	4,318,517	15,754,000	15,700,413	(53,587)	11,548,918	(42,161)	1	(2,887,230)	2	08/08/2014	11/02/2015		
Cypress Creek HS Comp	60,074,403	(1,189,403)	58,885,000	58,884,125	(875)	41,999,829	(8,660)	8	(9,540,000)	4	11/19/2013	02/22/2016		
Dr. Phillips HS Comp	58,549,672	8,070,328	66,620,000	66,619,922	(78)	48,709,730	987,778	40	(12,733,838)	4	09/19/2012	03/16/2015		
Lake Whitney ES Comp	3,964,301	7,517,699	11,482,000	10,406,455	(1,075,545)	6,601,295	12,200	2	(1,225,878)	2	09/19/2014	09/04/2015		
Sub Total	134,023,859	18,717,141	152,741,000	151,610,915	(1,130,085)	108,859,772	949,156	51	(26,386,946)	12				
CLOSE OUT PHASE														
Dr. Phillips ES Comp	9,584,024	4,534,976	14,119,000	13,781,506	(337,494)	10,068,320	187,934	11	(2,579,971)	4	09/04/2013	10/10/2014		120
Waterford ES Comp	14,942,364	(1,122,364)	13,820,000	13,313,798	(506,202)	9,994,354	166,752	6	(2,404,107)	3	09/04/2013	07/29/2014		193
Sub Total	24,526,388	3,412,612	27,939,000	27,095,304	(843,696)	20,062,674	354,686	17	(4,984,079)	7				
Grand Total	260,050,867	17,216,133	277,267,000	275,212,826	(1,973,781)	128,922,446	1,303,842	68	(31,371,024)	19				

Footnotes

- F1 - Reflects figure from the 10yr Capital Budget dated September 12, 2006.
- F2 - Reflects changes to initial cost projection.
- F3- Figure comprised of prior year expenditures, current and future planned funding (Adopted Summary Budget 2014-2015). There are no land costs included.
- F4 - Reflects total number of change orders and cumulative change order amount. Does not include OCIP and ODP deductive and reconciliation change orders.
- F5 - Reflects the total amount and number of OCIP and ODP deductive and reconciliation change orders to date.
- F6 - Reflects number of days beyond substantial completion. See justification below under Close Out Delays.
- F7 - Report reflects approved changes as of the date reflected.

Change Orders / Construction Change Directives

Westridge MS - Figures reflect Phase I and Phase II. Phase II is \$1.5M of the \$32M reflected.

Close Out

- Awaiting Audit:
- Submitted for Audit:
- Close Out Delays:

Dr. Phillips ES - CFI pending review/approval of revised Closeout Manual.

Lake Silver ES - Phases i & ii of the work are complete. Change order for Phase iii work is being finalized for issuance.

Waterford ES – 1) CFI delayed due to outstanding roofing Punch List items. 2) CM responsible for of Civil As-Built drawings. 3) CM responsible for delay of Final GMP Reconciliation CO and Final Pay Application.Application.

Change Orders Report

Facilities & Construction Contracting
January 2015

There are no significant change orders or amendments to report for the month of January 2015.

OCPS FACILITIES & CONSTRUCTION CONTRACTING
RFQs in Progress: February 2015

No.	Contract Description	Pre Submittal Meeting	Open Date	Shortlist Meeting	Interview Meeting	Board / CFO Date	Status
RFQ 14CM26	CM Services for Jones HS Athletic Facility Renovation Project	12/18/2014	1/7/2015	1/16/2015	2/5/2015	2/24/2015	Open
RFQ 14CM27	CM Services for Tangelo Park ES Replacement Project	12/18/2014	1/7/2015	1/15/2015	2/6/2015	2/24/2015	Open
RFQ 14CM32	CM Services for Site 131-K8-SW-5 K8 School Relief Project	1/7/2015	1/21/2015	2/9/2015	2/26/2015	4/14/2015	Open
RFQ 14CM33	CM Services for Site 133-K8-E-6 K8 School Relief Project	1/7/2015	1/20/2015	1/28/2015	2/13/2015	3/10/2015	Open
RFQ 14CM34	CM Services for Site 52-M-SE-2 MS Relief Project	1/16/2015	2/4/2015	2/26/2015	3/16/2015	4/14/2015	Open
RFQ 14CM35	CM Services for Carver MS Replacement Project	1/16/2015	2/5/2015	2/27/2015	3/17/2015	4/14/2015	Open

