

FIRST AID/EMERGENCY MEDICAL CARE

FILE: JLCE

TITLE: Student Injuries

POLICY:

An emergency care authorization for every pupil shall be on file in the school office. The following procedures shall be followed when a student is seriously injured at school.

- (1) First aid shall be administered by the nearest person with first-aid training.
- (2) The student's parent(s) or legal guardian shall be notified immediately.
- (3) The family physician shall be notified and recommended instructions followed if the parent(s) or legal guardian or a responsible adult member of the family cannot be reached.
- (4) A physician who has agreed to handle school emergencies shall be called if the parent(s) or legal guardian, adult member of the family or the family physician cannot be reached.
- (5) A student shall be taken to the emergency room of the nearest hospital when a life threatening situation occurs.
- (6) In case of a student accident or incident, a report must be completed within 48 hours of the accident and submitted to Risk Management. Specific details must be provided (who, what, where and when).
- (7) An insurance report shall be prepared if an injury is covered by insurance.
- (8) A serious injury to a student shall be reported immediately to the principal who shall make a prompt report by telephone to the superintendent. The accident report for a serious student injury shall give a detailed description of the accident and a list of any and all witnesses.

LAWS IMPLEMENTED:

Sections 1006.07; 230.2312; 1006.08; 402.32,
Florida Statutes

ADOPTED: 11/17/08

FIRST AID/EMERGENCY MEDICAL CARE – cont'd

FILE: JLCE

TITLE: Administration of First Aid by School Personnel

POLICY:

- (1) First aid is the immediate care to protect the life and comfort of the student until authorized treatment is secured and is limited to first aid treatment only. Any member of a school staff may provide first aid treatment. The location of emergency supplies and equipment and a list of appropriate agency-certified first aid and cardiopulmonary resuscitation (CPR) providers shall be posted in several areas throughout the school.
- (2) In life-threatening situations school board employees are authorized to take whatever reasonable steps are necessary.

LAWS IMPLEMENTED:

Sections 1006.07; 381.0056, Florida Statutes

ADOPTED: 11/17/08