



Orange County  
Public Schools

DEPARTMENT OF STUDENT ENROLLMENT  
ORANGE COUNTY PUBLIC SCHOOLS  
**VERIFICATION OF RESIDENCE APPLICATION DURING COVID-19**

I, \_\_\_\_\_ hereby swear/attest that I currently reside  
Parent/Legal Guardian Name

at \_\_\_\_\_, \_\_\_\_\_  
Address City Zip

The property listed above is owned \_\_\_ or rented \_\_\_ by \_\_\_\_\_  
Name of homeowner or lessee

I live at this address since \_\_\_\_\_

This verification is necessary in order for my child(ren) to attend: (enter the name of the school)

Elementary \_\_\_\_\_ Middle \_\_\_\_\_ High \_\_\_\_\_

If your child attends regular K-12 school different from the zoned school, please check the appropriate box:

\_\_\_ Transfer \_\_\_\_\_ \_\_\_ ESE Placement \_\_\_ ESOL \_\_\_ MVP  
Transfer type

**All school age children must be listed below:**

Last Name	First Name	Student Number*	Date of Birth	Current School	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

\* Enter N/A if you don't have a student number

\_\_\_ I don't own a property

\_\_\_ I own property in \_\_\_ Orange \_\_\_ Seminole \_\_\_ Volusia \_\_\_ Osceola \_\_\_ Polk \_\_\_ Lake \_\_\_ Brevard County

At \_\_\_\_\_

\_\_\_ I requested to remove homestead exemption

\_\_\_ Property is undergoing foreclosure with the court date set up for: \_\_\_\_\_

\_\_\_ It is an investment property

\_\_\_ I have a lease agreement that expires on \_\_\_\_\_

\_\_\_ Property is listed for sale

Attached are following documents:

**From the parent/legal guardian**

Current photo ID and at least one additional item with current address

- Driver's License # \_\_\_\_\_
- State ID # \_\_\_\_\_
- Passport # \_\_\_\_\_

- Auto Registration
- Banking Information
- Cable/Satellite bill
- Insurance
- Voter Registration
- Month to month lease agreement
- Official Mail \_\_\_\_\_
- Pay Stub
- Phone Bill
- Private Mail
- Rent Receipts
- Utility Bill
- Other

**From homeowner/lessee**

Photo ID and proof of homeownership or proof of rent

- Driver's License # \_\_\_\_\_
- State ID # \_\_\_\_\_
- Passport # \_\_\_\_\_

- Lease Expires \_\_\_\_\_
- Homestead Exemption Card
- Property Tax
- Warranty Deed
- Rent Receipts
- Utility bill

**READ AND SIGN**

Florida Statutes 837.06 Provides That Whoever Knowingly Makes a False Statement In Writing With The Intent To Mislead A Public Servant In The Performance Of His Official Duty Shall Be Guilty Of A Misdemeanor Of The Second Degree And Punishable By Up To 60 Days In Jail And/or A Fine Up To \$500.00. If you falsify your residence, your child will forfeit athletic and extracurricular eligibility for one (1) calendar year from the date of discovery of the violation.

**Proof of residence must be provided at school.**

**If a family either**

- 1. Provides false information on any OCPS form,**
- 2. Uses false documentation, or**
- 3. Does not notify the school of an address change to a different school zone,**

**the student will forfeit athletic and extracurricular eligibility for one (1) calendar year from the date of discovery of the violation.**

Parent/Legal Guardian Phone \_\_\_\_\_

Parent/Legal Guardian E-mail \_\_\_\_\_

By entering your name, you are signing this document electronically. You agree your electronic signature is the legal equivalent of your manual signature on this document. By entering your name, you consent to be legally bound by this document's terms and conditions.

Today's Date \_\_\_\_\_

Signature of Parent or Legal Guardian \_\_\_\_\_