



Skyward Student Information System

Parent Academy Presentation 11/2/19

John Davis – Executive Director, Student Information System and Projects

Skyward Summary

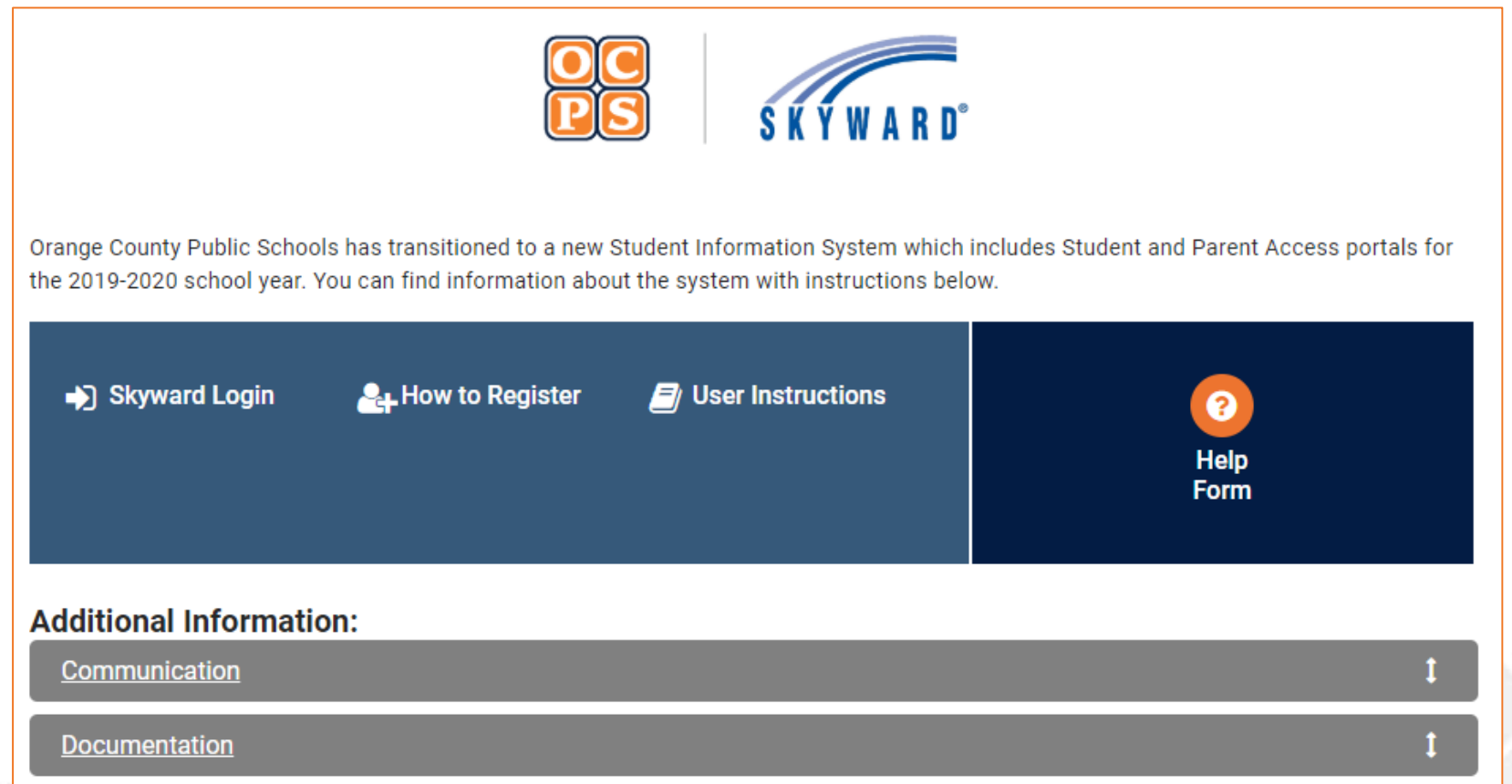
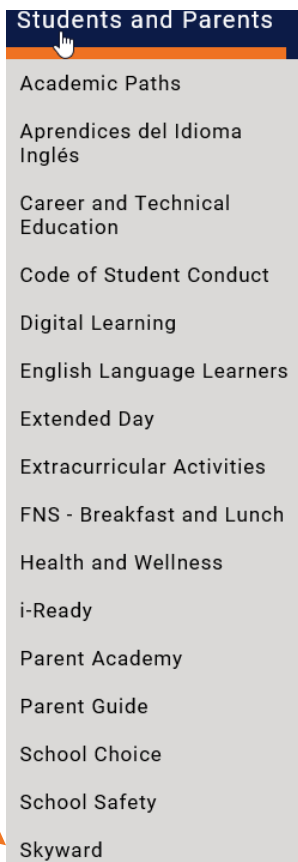
- This replaced the Progress Book system – Parent Access.
- There will be a new look to report cards, progress reports, printed schedules and letters.
- New system has the same purposes - attendance, grades and other student data
- Used by over 30 districts in Florida and over 2,000 across the world – we are their largest customer
- Canvas, School Messenger, School Pay will remain.
- Issues with parents getting into Skyward Family Access will be covered at the end of the presentation.

Summary of Family Access

- “Family Access” is the Skyward parent portal – available to parents & guardians
- “Student Access” is the Skyward student portal – available to students
- System went live for parents on 8/7/19
- To date, over 313,000 parent accounts have logged into the system – this includes over 34,000 unique (parent counted only 1 time)

Parent/Guardian Skyward Website

- Skyward website is under Parents and Students on main OCPS web page



LaunchPad & Family Access

- LaunchPad controls your access to parent/guardian OCPS systems like Canvas, Skyward Family Access (and other systems in the future)
- Registering and logging into LaunchPad is like logging into Facebook to get to other apps.
- Improved security technology over our previous systems
 - LaunchPad has very tight security where the cell # or email address MUST match exactly what is entered in Skyward
 - This controls what students each parent/guardian sees
- LaunchPad is also referred to as the “OCPS Parent Portal”

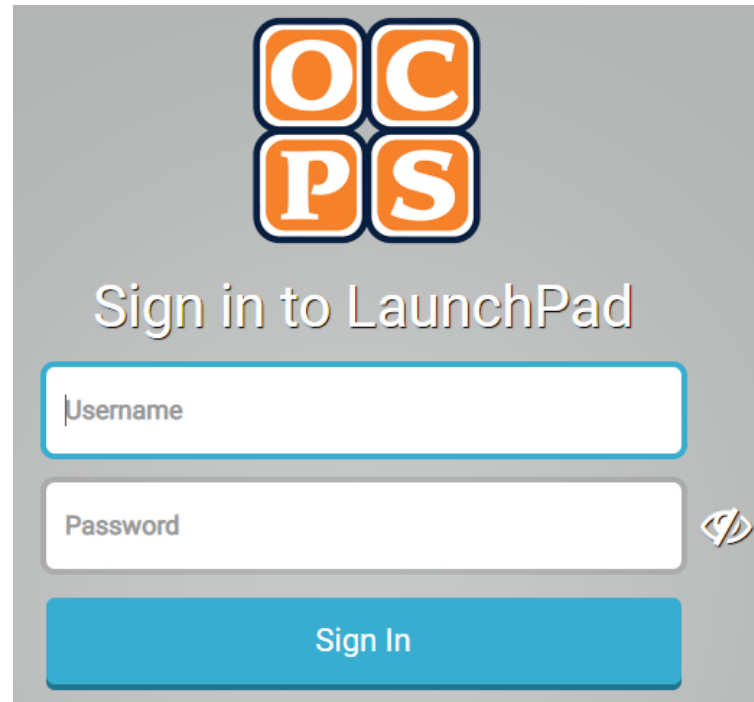
System Access

- Parent & guardians will log into Skyward automatically using LaunchPad
- Skyward can be accessed using a phone or web browser on a computer
- Process:
 - School enters student & parent/guardian data into Skyward
 - 1-2 days later, student's parent/guardian can setup their account in LaunchPad
 - Once in LaunchPad, click on the Skyward icon to automatically log in
 - Usernames for LaunchPad are either the cell # or email address
 - Passwords can be reset through LaunchPad (not Skyward)
 - Additional contacts can then gain access once guardian/emergency forms are completed by the school

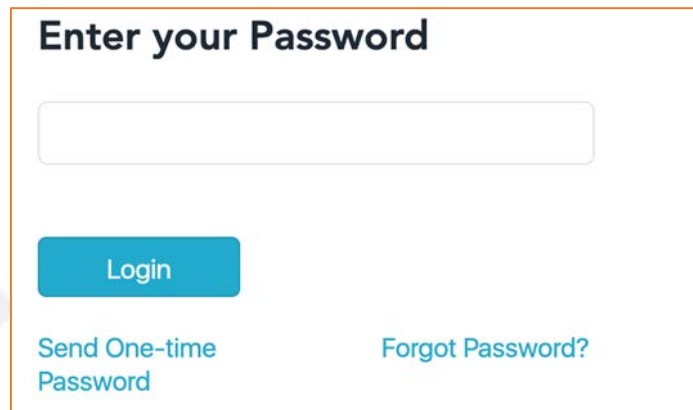
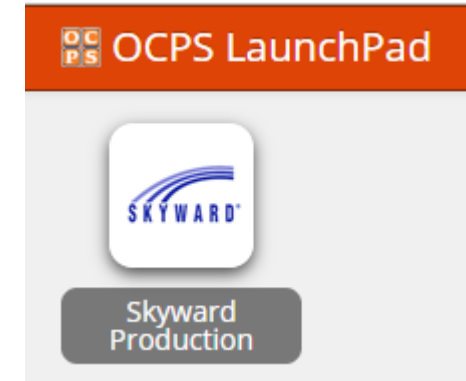
LaunchPad

<http://parents.classlink.com/ocps>

- LaunchPad is the system and ClassLink is the vendor



The image shows the OCPS LaunchPad sign-in interface. At the top is the OCPS logo, which consists of four orange squares arranged in a 2x2 grid, each containing a white letter: 'O', 'C', 'P', and 'S'. Below the logo is the text 'Sign in to LaunchPad'. There are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right. At the bottom is a blue 'Sign In' button.



The image shows a screen titled 'Enter your Password'. It has a single input field for the password. Below the input field is a blue 'Login' button. At the bottom left is a link 'Send One-time Password' and at the bottom right is a link 'Forgot Password?'.

Sample Screenshots

- Following screenshots are examples of what parents see when they log into Skyward Family Access
- Every place there is a blue text – there is a link to more details

Family Access – Skyward Parent Portal

The screenshot displays the Skyward Family Access Parent Portal. At the top left is the Skyward logo. The main header area includes the text "Family Access" and a "Parent/Guardian Name" field. On the right of the header are links for "My Account" and "Exit". A left-hand navigation menu lists various options: Home, Calendar, Gradebook, Attendance, Student Info, Schedule, Discipline, Test Scores, Activities, Student Services, Academic History, Portfolio, Health Info, and Login History. A dropdown menu is open next to the "Family Access" header, showing "All Students" and two blurred student names. A red box highlights the text "All students assigned in Skyward will show up at the top." within this dropdown. On the right side of the page, there is a "Upcoming Events" section with a "Calendar" link. It lists several events with dates: "Today, Wed Sep 11, 2019" for "First 4 weeks Participation", "Today, Wed Sep 11, 2019" for "Variables and Practice Quets", "Thu Sep 12, 2019" for "Unit 1 Grammar Lessons 1& @", "Fri Sep 13, 2019" for "Quizizz Test Review", "Fri Sep 13, 2019" for "PROGRESS REPORT 1 Ends" (twice), and "Wed Sep 18, 2019" for "College Admission Game".

Family Access

Parent/Guardian Name

My Account Exit

SKYWARD

All Students

All students assigned in Skyward will show up at the top.

Upcoming Events Calendar

Today, Wed Sep 11, 2019
First 4 weeks Participation

Today, Wed Sep 11, 2019
Variables and Practice Quets

Thu Sep 12, 2019
Unit 1 Grammar Lessons 1& @

Fri Sep 13, 2019
Quizizz Test Review

Fri Sep 13, 2019
PROGRESS REPORT 1 Ends

Fri Sep 13, 2019
PROGRESS REPORT 1 Ends

Wed Sep 18, 2019
College Admission Game

Calendar

- Shows class, school and district events, including homework assignments if the teacher has published them
- Click for details

The screenshot displays a web-based calendar for September 2019. The interface includes navigation buttons for previous, next, and today's date, along with a 'Calendar Display' section with tabs for Month, Week, and Day views. The calendar grid shows events for each day of the month. A detailed pop-up window is open over the event 'Preliminary Unit Review (85)' on Friday, September 13th. The pop-up provides the following information:

- When:** Fri, Sep 13th, 2019
- Regarding:** [Redacted]
- Class:** Spanish 1, Period 6
- Teacher:** [Redacted]
- Grade:** 85
- School:** [Redacted]

Additional options in the pop-up include 'Show Assignment Details' and 'Export to Personal Calendar'. The background calendar shows various other events such as 'Engineering Class (100)', 'No School - Labo (1521)', 'No School - Humri (1521)', 'Moving Man (80)', 'Absent', 'Summer Reading As (30)', 'Quiz: Central Idea, T (80)', 'Hot Wheels Motor (100)', 'Participation', 'Tower Challenge (110)', 'Poor Dead Fred (100)', 'Theory and Law (5 qt (0))', 'Observation and Ir (100)', 'No School - Humri (1702)', 'Fit Day -', and 'PROGRESS REPORT Ends'.

Secondary Gradebook (Grades 3-12)

- Shows classes and progress report / report cards grades
 - Click on the grades to see the details
- Missing Assignments are flagged by the teacher

Gradebook

Missing Assignments (Show All)

[Student Name] has **2 missing assignments:**

- Due: 08/29/2019 1.3 Chapter Reading Assignment, Advanced Placement Macroeconomics (Period 3) [Student Name]
- 08/16/2019 1.2 Student/Parent Email, Advanced Placement Macroeconomics (Period 3) [Student Name]

Class Grades






Display Options

Class	CP1	PR1	CR1	RC1	CP2	PR2	CR2	RC2	S1	CP3	PR3	CR3
▶ Advanced Placement Calculus BC Period 1 (7:20 AM - 8:10 AM) View Details		79		79								
▶ Advanced Placement Physics C: Mechanics Period 2 (8:20 AM - 9:10 AM) View Details		95		95								
▶ Advanced Placement Macroeconomics Period 3 (9:16 AM - 10:06 AM) View Details		89		89								
Advanced Placement United States Government and Politics Period 3 (9:16 AM - 10:06 AM) View Details												
▶ Ceramics/Pottery 1 Period 4 (10:12 AM - 11:02 AM) View Details		100		100								
▶ Peers as Partners in Learning Period 5 (11:38 AM - 12:28 PM) View Details		100		100								
▶ Advanced Placement English Literature and Composition Period 6 (12:34 PM - 1:24 PM) View Details		88		89								

*Grades posted to the report card are in bold.
Current grades are highlighted.*

Elementary Gradebook (Standards)

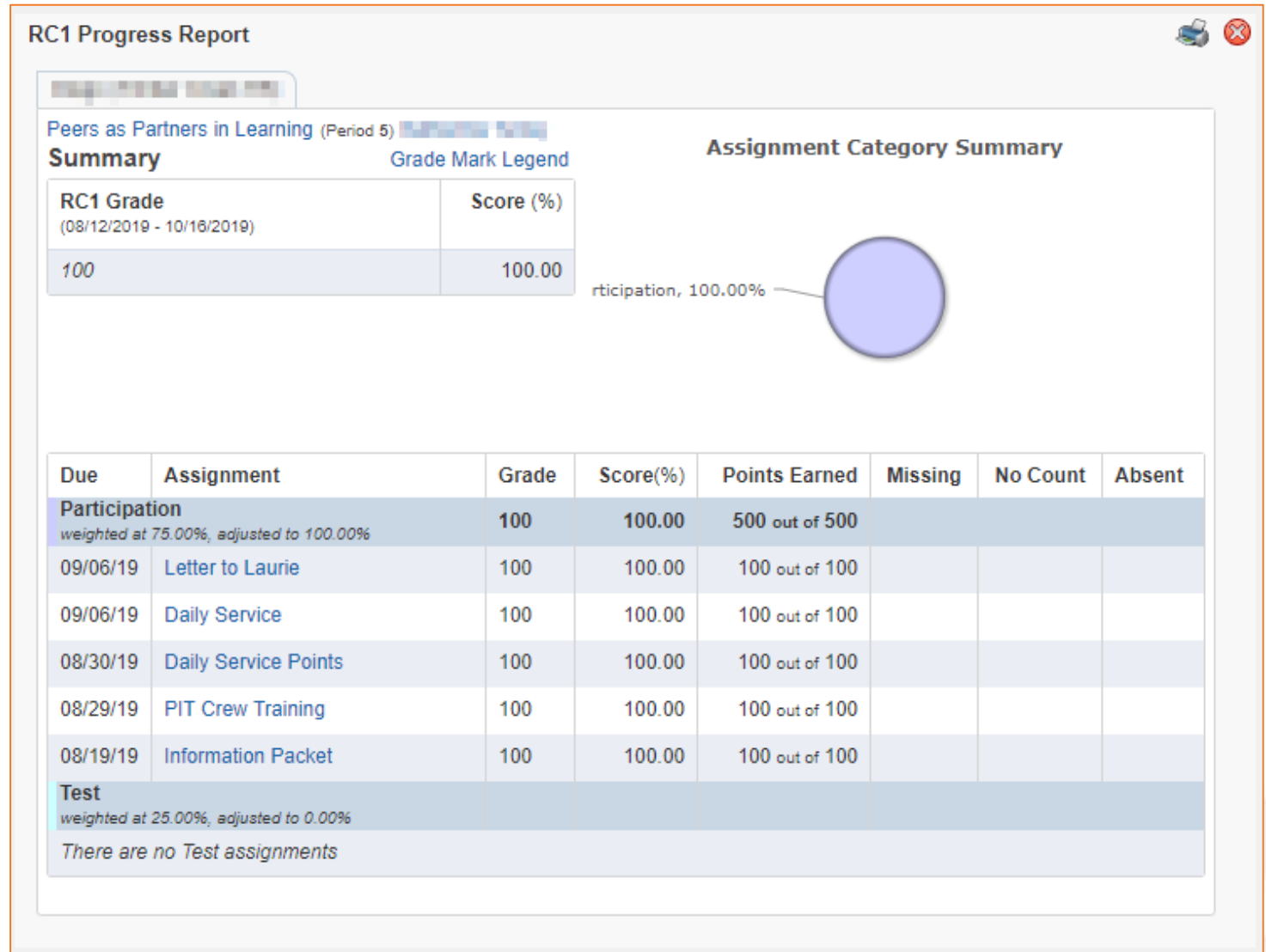
- Shows classes and progress report / report cards grades
 - Click on the grades to see the details

Class Grades 												
Standards Gradebook for grades K-2												
Display Options												
Class	CP1	CR1	RC1	CP2	CR2	RC2	S1	CP3	CR3	RC3	CP4	CR4
▼ HOMEROOM Period 0												
▼ Academic, Personal, and Social Develop...												
Identifies individual strengths and wea...			S									
Plans, organizes, and completes class...			U									
Completes Homework												
Follows classroom and school rules												
Uses skills for goal setting, decision m...												
Demonstrates positive interpersonal a...												
Assumes responsibility for own actions												
▼ Health - Grade 1 Period 1 (8:45 AM - 9:00 AM)			93									
steps to hand washing Due: 08/28/2019 (RC1)			80									
identify kindness Due: 08/28/2019 (RC1)			100									
growth mindset Scholastic Due: 08/28/2019 (RC1)			100									
▼ Music - Grade 1 Period 1 (8:45 AM - 9:00 AM)			S									
Music Class Due: 09/09/2019 (RC1)			S									

Grades posted to the report card are in bold.
Current grades are highlighted.

In Progress Averages

- Shows individual assignment grades used for progress report or report card averages



Completed Term Grades (not yet visible)

- Shows grades that are used to calculate the final grade

S1 Progress Report							
[REDACTED] High)							
Algebra 2 Honors (Period 5B)							
Summary						Grade Mark Legend	
S1 Grade (08/10/2018 - 12/20/2018)						Score (%)	
A						89.84	
Grade Breakdown:							
Q2: B						(50% of Sem 1 grade)	89.15
Q1: A						(50% of Sem 1 grade)	90.53
Due	Assignment	Grade	Score(%)	Points Earned	Missing	No Count	Absent
Assignments							
	Q2 (weighted at 80.00%)	B	85.53	641.5 out of 750			
	Q1 (weighted at 80.00%)	A	90.25	731 out of 810			
12/07/18	Test 6	C	70.00	70 out of 100			

Graduation Requirements (Not yet visible)

- Shows status of high school students progress towards graduation requirements

Graduation Requirements						
District Requirement Plan View All Courses						
Coursework Requirement Area	Required	Complete	In Progress	Scheduled	Remaining	Status
Total	26.000	11.500	6.000		14.500	In Progress
American Government	0.500				0.500	
American History	1.000				1.000	
Economics	0.500				0.500	
English	4.000	2.000	1.000		2.000	In Progress
English I (View Courses)	1.000	1.000				Completed
English II (View Courses)	1.000		1.000		1.000	In Progress
English III	1.000				1.000	
English IV (View Courses)	1.000	1.000				Completed
Mathematics	6.000	3.000	2.000		3.000	In Progress
Algebra I (View Courses)	1.000	1.000				Completed
Geometry (View Courses)	1.000	1.000				Completed
Mathematics Electives (View Courses)	4.000	1.000	2.000		3.000	In Progress
Science	4.000	1.000	1.000		3.000	In Progress
Biology (View Courses)	1.000	1.000				Completed
Science EQ (View Courses)	2.000		1.000		2.000	In Progress
Science Elec	1.000				1.000	
Physical Education	1.000	0.500			0.500	In Progress
Personal Fitness (View Courses)	0.500	0.500				Completed
Physical Education Electives	0.500				0.500	
Performing Arts (View Courses)	1.000	1.000				Completed
World History (View Courses)	1.000		1.000		1.000	In Progress
General Electives (View Courses)	7.000	4.000	1.000		3.000	In Progress

High School GPAs

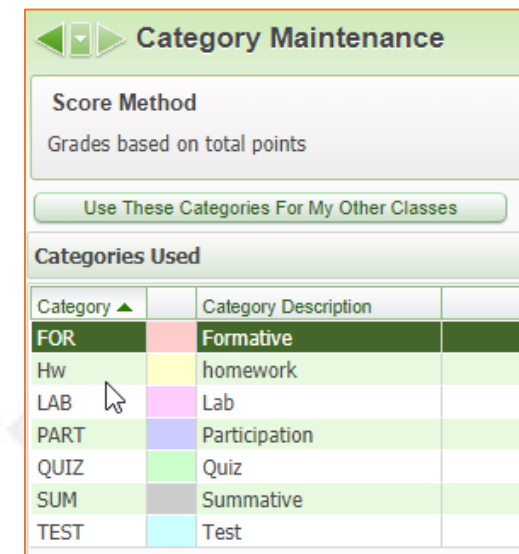
(Not yet visible)

- Shows weighted and unweighted cumulative grade point averages for high school students

GPA			
[Redacted] High)			
GPA Type	Cumulative GPA	Cumulative Earned Credits	Cumulative Failed Credits
2018 - 2019 School Year			
Unweighted	3.714	7.000	0.000
Weighted	4.036	7.000	0.000

Canvas “Grade Pass Back”

- Teachers can enter assignments and grades in Canvas for daily assignments. (No more double entry for teachers)
- Automated integration with Canvas will then send that data to Skyward
- Grade calculations are then completed in Skyward Gradebook for progress reports, report cards and transcripts



Category	Category Description	
FOR	Formative	
Hw	homework	
LAB	Lab	
PART	Participation	
QUIZ	Quiz	
SUM	Summative	
TEST	Test	

Secondary Attendance

- Shows student absences and tardies

Attendance[Absence Requests](#)

Today's Attendance: Mon Apr 29, 2019

No Absences or Tardies were recorded for [REDACTED]

[REDACTED] (High)

Fri Apr 19, 2019

Class	Attendance	Period
English Honors 1	Unexcused	7

Wed Apr 10, 2019

Class	Attendance	Period
Culinary Arts 1/Level 2	Unexcused	1
Advanced Placement Human Geogr	Unexcused	2
Biology 1 Honors	Unexcused	3
Creating Three-Dimensional Art	Unexcused	4
Algebra 2 Honors	Unexcused	5
Spanish 1	Unexcused	6


Mon Apr 1, 2019

Class	Attendance	Period
Algebra 2 Honors	School Activity	5
Spanish 1	School Activity	6
English Honors 1	School Activity	7

Student Information

- Shows basic student demographic information
- Pictures will be imported soon

Student Information



Home: (407) 320-XXXX
Call: (407) 320-XXXX (Home)
(407) 320-XXXX (Home)
(407) 320-XXXX (Home)

[Request Changes for \[Student Name\]](#)

Phone: (407) 320-XXXX High
Principal: J. [Principal Name]

Grade: 09 Status: Active (Full-time)

[View \[Student Name\] Family](#)

Gender: Male Age (Birthday): 14 (01/14/2004)
Language: English Graduation Year: 2022
Other ID: 141311 Community Service: 0.00 Hours
Cell: (407) 320-XXXX Cell: (407) 320-XXXX

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
[Name] (Parent)	(407) 320-XXXX	(407) 320-XXXX	(407) 320-XXXX		[Email Address]
[Name] (Parent)	(407) 320-XXXX	(407) 320-XXXX			
[Name] (Parent)	(407) 320-XXXX	(407) 320-XXXX			


Secondary Schedule

- Shows student's schedule with class, days of week, room and teacher

Schedule	
Currently Scheduled Class: Mon Apr 29, 2019 2:35pm	
Done with classes for the day.	
<div>High) Display Options Current Year <input type="radio"/> Weekday By Term <input checked="" type="radio"/> Matrix</div>	
2018 - 2019 Print Schedule	Term 4 (03/25/19 - 05/28/19)
Period 1 (7:20 AM - 8:10 AM)	Culinary Arts 1/Level 2 Days M,T,W,R,F Room 8011
Period 2 (8:15 AM - 9:05 AM)	Advanced Placement Human Geogr Days M,T,W,R,F Room 8021
Period 3 (9:15 AM - 10:10 AM)	Biology 1 Honors Days M,T,W,R,F Room 12003
Period 4 (10:15 AM - 11:05 AM)	Creating Three-Dimensional Art Days M,T,W,R,F Room 5022
Period 5B (11:10 AM - 12:00 PM)	Algebra 2 Honors Days M,T,W,R,F Room 5216
Period 6 (12:35 PM - 1:25 PM)	Spanish 1 Days M,T,W,R,F Room 13011
Period 7 (1:30 PM - 2:20 PM)	English Honors 1 Days M,T,W,R,F Room 8236

Test Scores - Summary

- Shows a list of the test scores in Skyward
- Show Scores will give the details

Test Scores	
	
Test Date	Test
10/10/2018	PSA (Show Scores)
05/01/2018	FC2-FCAT2.0 (Show Scores)
05/01/2018	FSAE3-FSAEOCGeometry (Show Scores)
04/01/2018	FSARO-FSAELAReading (Show Scores)
10/11/2017	PSA (Show Scores)
05/01/2017	ECS-FloridaECSCivics (Show Scores)
05/01/2017	FSAE1-FSAEOCAlgebra1 (Show Scores)
04/01/2017	FSARO-FSAELAReading (Show Scores)
04/01/2016	FSAMO-FSAMathematics (Show Scores)
04/01/2016	FSARO-FSAELAReading (Show Scores)

Test Scores - Detail

- Shows the details of each test scores

FSA EOC Geometry Scores for [REDACTED]

Section: Admin - Admin

	ADMIN DATA
(1) TEST SCHL	[REDACTED]
(2) TEST GRD	08
(3) TEST USE	
(4) ALT ADMIN	
(5) RSN NOT TEST	
(6) DISTRICT NUMBER	[REDACTED]
(7) TEST FORM	7

Section: SCORES - SCORES

	ACHIEVEME LEVEL	SCALE SCORE	RAW SCORE	PASS	POINTS EARNED	POINTS POSSIBLE	after Scan#	SCALE SCORE
(1) Geometry	5	551	50	Y			U03846196	
(2) CongruSimiTrig					23	27		
(3) Circles,GM&GP					20	22		
(4) ModelingWithGeo					7	9		

Student Services

- Shows Exceptional Student Education data

Student Services

Unread Forms

has 0 unread forms.

has 0 unread forms.

This student has not had any Student Services information recorded.

[Display Options](#) **Current Evaluation Info**

Case Manager:

Evaluation Information

Type of Evaluation:	Initial Evaluation
Evaluation Start:	Mon Dec 10, 2018
Case Due:	Fri Feb 9, 2018
Evaluation Completed:	Fri Oct 20, 2017
Next Evaluation:	Fri Dec 10, 2021

Consent Information

Evaluation Permission:	Fri Oct 20, 2017
District Received:	Fri Oct 20, 2017
Placement Consent:	Tue Nov 7, 2017

Exceptionalities

Occupational Therapy

Language Impaired

Developmentally Delayed (Primary)

Academic History

- Shows the student's historical grades

Middle)														
2017 - 2018, Grade 08														
Class	Terms	P1	CZ	Q1	P2	Q2	S1	S1 EOC	P3	Q3	P4	Q4	S2	S2 EOC
8TH HOMEROOM	1 - 4													
Vocational Employability Skill	1 - 4	A		A	A	A	A		A	A	A	A	A	
Geometry HONORS	1 - 4	A		B	A	A	B	B	B	A	B	A	A	A
Bioscience	1 - 2	A		A	A	A	A							
M/J Comprehensive PE 7/8	3 - 4									A	A	A	A	
M/J Language Arts 3, Gifted	1 - 4	A		A	A	A	A		A	A	A	A	A	
M/J Physical Science ADV	1 - 4	A		A	A	A	A		A	A	A	A	A	
M/J PRE AP U S History	1 - 4	A		A	A	A	A		A	A	A	A	A	
Virtual Lab	1 - 2													
Workplace Technology Applications/Level 2	3 - 4								A	A	A	A	A	




Portfolio




- Documents which have been posted by the school to the system
 - Progress Reports
 - Report Cards
 - Attendance Letters

Portfolio - Attachments		
Winter Park HS		
Report Cards is not available for [REDACTED]		
Winter Park HS		
Report Directory is not available for [REDACTED]		
[REDACTED]		
Description	Type	Created
1411-2019-2020 Report Card 1	Report Card 1	Mon Oct 28, 2019 9:50pm
1411-2019-2020 Progress Report 1	Progress Report 1	Mon Sep 16, 2019 11:23pm

Health Information

- Shows ESE and other Health data

Health Information 						
 Display Options		<i>Health Conditions</i>				
Health Condition	School Year	School	Status	Treatment	Examined By	Referred By
There are currently no Health Conditions for 						

 Display Options		<i>Health Conditions</i>				
Health Condition	School Year	School	Status	Treatment	Examined By	Referred By
Developmentally Delayed	2019-2020	  ELEMENTARY	Active			

Login History

- Shows history of parent logins and the areas which were accessed

Login History				
Login History				
Date	Time	IP Address	Product	Areas Viewed
Mon Apr 29, 2019	2:21pm	10.1.208.56	Family Access	View Areas
Mon Apr 29, 2019	2:05pm	10.1.208.56	Family Access	View Areas
Mon Apr 29, 2019	9:23am	10.1.208.56	Family Access	View Areas
Sun Apr 28, 2019	3:03pm	10.1.208.56	Family Access	View Areas
Fri Apr 26, 2019	7:39pm	10.1.208.56	Family Access	View Areas
Sun Apr 21, 2019	8:02am	10.1.208.56	Family Access	View Areas
Fri Apr 19, 2019	3:30pm			
Fri Apr 19, 2019	12:47pm			
Thu Apr 18, 2019	6:11pm			
Thu Apr 18, 2019	3:07pm			
Thu Apr 18, 2019	2:35pm			
Thu Apr 18, 2019	12:35pm			
Mon Apr 15, 2019	8:40pm			
Wed Apr 10, 2019	9:00am			
Tue Apr 9, 2019	1:50pm			
Mon Apr 8, 2019	1:41pm			
Sat Apr 6, 2019	10:31pm			
Fri Apr 5, 2019	2:03pm			
Fri Apr 5, 2019	6:34am			

Areas Viewed on Mon Apr 29, 2019 at 2:21 pm

Area	Time	Student	School
Portfolio	2:43:51pm	BRUNDA ANDERSON	Clatsop High
Academic History	2:41:02pm	BRUNDA ANDERSON	Clatsop High
Test Scores	2:38:48pm	BRUNDA ANDERSON	Clatsop High
Schedule	2:35:57pm	BRUNDA ANDERSON	Clatsop High
Student Info	2:33:07pm	BRUNDA ANDERSON	Clatsop High
Absence Notification	2:32:52pm	BRUNDA ANDERSON	Clatsop High
Attendance	2:31:06pm	BRUNDA ANDERSON	Clatsop High
Gradebook	2:21:10pm	BRUNDA ANDERSON	Clatsop High
Home	2:21:06pm	BRUNDA ANDERSON	Clatsop High

My Account

- Account Settings – can help verify data for LaunchPad account registration
- No PW change here – in LaunchPad
- Google Translator (going away soon)

Account Settings

Email:

Phone: Ext:

Ext:

Ext:

☐ Show Google™ Translator in Family Access

☐ I'm Using a Screen Reader

☐ Outline Links When Focused

Family Access Login:

Password Last Changed:

Save

Change Password

Undo

Address (Mailing Address)

Street Number: Street Dir: Street Name:

SUD: #: P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

County:

Address Preview:

APOPKA, FL 32712
ORANGE

Hide Students

☐

☐

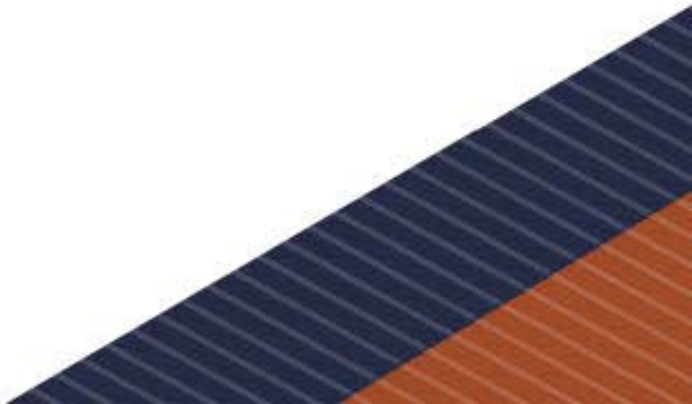
Other Modules in the Future

- New Student Online Enrollment:
 - Online registration for students who have never been in OCPS before
- Online Forms:
 - Collection of various different types of data from parents and students
 - Parents have the ability to update their data annually
 - Will replace the large packet that parents must fill out each year for each of their students





Parent/Guardian Skyward Website

- Documentation on how to access and use the system are included on the Skyward Parent website
 - Each communication will be listed here with a date and summary
 - Refer back to this website for all Skyward information
 - Parent login issues form is located on this website
- 

Issues with Parent Access

- Data entry errors in our previous system have caused the majority of the remaining issues – name misspelling, errors entering phone/email, etc.
- These then cause duplicated parent accounts
- Skyward is setup differently than our previous system, so blended and other types of family structures have caused confusion and schools are adjusting to entering the guardian data accurately
- Cell # or email address contained in Skyward MUST be used to register for a LaunchPad account
- Each parent/guardian wanting a separate login to Family Access must use a different cell # or email account (which again must be entered in Skyward)

Issues with Parent Access (cont.)

- If you experience issues with setting up a LaunchPad account or seeing students in Family Access, contact your school.
- The school has steps they must complete to correct your data. They must also verify your identity.
- If there is still an issue, then the parent completes a “Parent Form for LaunchPad or Skyward Family Access Concerns” (on Skyward Parent website referenced earlier)



[8/7/19: Parent Form for LaunchPad or Skyward Family Access Concerns](#)

- The school will then submit that form to the district for more complex corrections. You may receive a call from district support staff in this case.

Issues with Parent Access (cont.)

- Corrections are being worked in the order they were received and are now only taking a few days. The backlog of requests have been processed.
- Remember – parents with issues can always review their students progress by having the student login
- Messages on the LaunchPad registration and login screens have been revised to align with how OCPS parents use the system
 - There are NO codes that the school provides – this message in LaunchPad just means that the cell # or email was not found (now gone)



Skyward Parent Website

PARENT ACADEMY

SESSION REVIEW

We invite you to take 5 minutes to provide us with your feedback about your experience.

There are 3 ways to access survey:

1. Enter the link below from a computer or smart phone:

<http://bit.ly/OCPSPA>

2. Complete handout

3. Scan this QR code with your smart device to go directly to the survey



<http://bit.ly/OCPSPA>